

State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706

Supplementary Examination Announcement

SOCIAL SERVICES CAREER TRAINEE - 41320

Monthly Salary Range: \$2649 - \$3686

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| Regular Test - No Option | Option AR – Arabic Speaking |
| Option CA – Cambodian Speaking | Option CH - Chinese Speaking |
| Option MC - Manual Communication Skills | Option PO – Slavic (Polish) Speaking |
| Option RN - Russian Speaking | Option RU – Rumanian Speaking |
| Option SS - Spanish Speaking | Option VI – Vietnamese Speaking |

Regular Test, Option AR, Option CA, Option CH, Option MC, Option PO, Option RN, Option RU, Option SS and Option VI may be listed on one application.

General duties: A Social Services Career Trainee participates in an agency sponsored training program of not more than twelve months duration, receiving working assignments designed to develop knowledge, understanding and practical skills consonant with the various professional social services career disciplines within a State agency; receives controlled assignments in a broad range of departmental activities in a specific phase of an agency's operation, involving the completion of practical work tasks of increasing difficulty and responsibility; applies energy and interest appropriate to that required by the incumbent to retain and apply the knowledges and concepts given.

Applicants meeting these stated requirements will receive a grade in the highest category:

Training and Experience: Possession of a Bachelor's degree in anthropology, psychology, sociology, social welfare, or in related field of social sciences.

Tests and weights: Training and experience 100%.

Length of eligibility period: One year.

(Continued on reverse side)

YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.

Send a completed application (CMS-100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

AN EQUAL OPPORTUNITY EMPLOYER

4/23/01 Opt CH, 3/13/01 Opt RN, 1/10/01 Opt AR, 10-1-86, (RC-062-12) Salary 7-1-06,
Counties Updated 2-28-06, Grade Statement Changed 5-17-02, Option VI added 10-26-04,
Option CA & RU added 2-16-05, Option PO added 2-23-05

Option AR - Arabic Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Arabic and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option CA - Cambodian Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Cambodian and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option CH - Chinese Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Chinese and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option MC - Manual Communication Skills: At the time of the job interview, the eligible will be required to exhibit the ability to communicate effectively with the deaf by utilizing American Sign Language concepts and manual communication skills. Failure to exhibit these abilities will result in disqualification for this option.

Option PO – Slavic (Polish) Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Slavic (Polish) and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option RN - Russian Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Russian and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option RU- Rumanian Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Rumanian and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option SS- Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option VI – Vietnamese Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Vietnamese and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established: Adams, Alexander, Bond, Boone, Calhoun, Carroll, Cass (SS), Champaign (MC) (SS), Christian, Clark, Clay, Clinton, Coles, Cook (AR) (CA) (CH) (MC) (PO) (RN) (RU) (SS) (VI), Crawford, Cumberland, De Kalb (SS), DeWitt, Douglas, DuPage (SS), Edgar, Effingham, Fayette, Ford, Franklin (MC), Fulton, Gallatin, Greene, Hamilton, Hancock, Henderson, Henry, Iroquois, Jackson (SS), Jasper, Jefferson, Jersey, Jo Daviess, Johnson, Kane (SS), Kankakee (SS), Kendall (SS), Knox (SS), Lake (SS), LaSalle (SS), Lawrence, Lee, Livingston, Logan, McDonough, McHenry (SS), McLean, Macon, Macoupin, Madison, Marion, Marshall, Mason, Massac, Mercer, Montgomery, Morgan (MC), Moultrie, Ogle, Peoria (SS), Perry, Piatt, Pike, Pope, Pulaski, Randolph, Richland, Rock Island (MC) (SS), St. Clair (SS), Saline, Sangamon (MC) (SS), Schuyler, Shelby, Stark, Stephenson (SS), Tazewell (SS), Union, Vermillion (SS), Wabash, Warren, Wayne, White, Whiteside (SS), Will (SS), Williamson, Winnebago (SS), Woodford.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

(AR) Indicates Arabic Speaking Option is also established in that county.

(CA) Indicates Cambodian Speaking Option is also established in that county.

(CH) Indicates Chinese Speaking Option is also established in that county.

(MC) Indicates Manual Communication Option is also established in that county.

(PO) Indicates Slavic (Polish) Speaking Option is also established in that county.

(RN) Indicates Russian Speaking Option is also established in that county.

(RU) Indicates Rumanian Speaking Option is also established in that county.

(SS) Indicates Spanish Speaking Option is also established in that county.

(VI) Indicates Vietnamese Speaking Option is also established in that county.